

BROADWAY RECREATION CENTER

OWNED BY THE CITY OF MESA

OPERATED BY MESA ASSOCIATION OF SPORTS FOR THE DISABLED

59 East Broadway Road

Mesa, AZ 85210

(480) 835-MASD Office

(480) 610-2257 Fax

PERMIT FOR USE OF MASD FACILITIES

Refunds will be made only when facility or equipment is not available

FACILITY/AREA REQUESTING: _____

ACTIVITY: _____

ORGANIZATION: _____ NUMBER OF PARTICIPANTS: _____

PERSON IN CHARGE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: (home) _____ (work) _____

INSURANCE INFORMATION: _____

RENTAL FEES/CHARGES:

-Full Court Rental: \$60.00 for first hour and \$30.00 for each additional hour

-Side Court Rental: \$35.00 for first hour and \$15.00 for each additional hour

-Activity Room: \$30.00 for first hour and \$15.00 for each additional hour

-\$15.00 per hour charge for Site Supervisor M-F after 5pm and weekends

-Clean up fee of \$15 per hour if clean up is not complete

FACILITIES/EQUIPMENT REQUESTS:

DATE Month/Day/Year	TIME Arrival/Departure	ACTIVITY Practice/Game/Tournament/ Other	SPECIFIC NEEDS Full or Side Court, Locker room, Activity Room, Equipment Set up

Signature of Site Supervisor _____ Date _____

Signature of Renter _____ Date _____



Mesa Association of Sports for the Disabled Facility Rental Policy Agreement

1. Rental party must stay in designated areas.
2. Room must be cleared of all foreign material. Rental party clean-up responsibilities include removing all items brought in for the event and clearing debris from tables and floors (examples: all linens, paper products, spilled food and trash). Trash Containers will be provided. Failure to clear the room as outlined will result in an additional clean up fee of \$15.00 per hour.
3. Restrooms must be cleared of all items brought in for the event and cleared of all trash on the floor and in the sinks. Failure to clear the bathroom will result in an additional clean up fee of \$15.00.
4. Fastening of decorations and use of tape and other fasteners must pass approval of rental staff.
5. You are responsible for the actions of the participants and any guests. Please monitor the actions and behaviors of those people.
6. There will be no extra time included in the rental for clean up. By the end time stated on the rental agreement all guests should be cleared from the room and clean up complete.
7. Smoking is prohibited inside of the facility.
8. No consumption of alcohol on the premises.

**The goal is for the renter to use the facility and leave no trace of having been there.

Permittee agrees to comply with all federal, state, and municipal laws, rules, ordinances, regulations and orders with respect to the use and occupancy thereof. Permittee, during the term of this permit, covenants and agrees to indemnify and hold harmless owner from each and every loss, cost, damage, and expense arising out of an accident or other occurrence causing injury to or death of persons of damage to property due to the conditions of the lease premises or the use of neglect thereof by permittee. Permittee further agrees to provide, pay for and maintain public liability insurance with both owner and permittee names as the insured. Permittee agrees that it will pay for any unusual wear, tear, breakage or damage to facility occurring from the public or principals representing the permittee. Subsequent to use of the facility, maintenance staff will inspect the premises to determine that no unusual wear, tear, breakage or damage was done. Should an inspection reveal damages, permittee shall reimburse the lessor for full costs necessary to restore facility to its condition prior to its use by permittee. This organization reserves the right to refund payments made in advance for rental of any facilities, should the organization decide the performance is not in its best interests, and cancel use of the facility on the date or dates specified in the permit.

APPLICANT SIGNATURE: _____ DATE: _____

FACILITY COORDINATOR: _____ DATE: _____

Broadway Recreation Center Rental Insurance Policy

Renters of the Broadway Recreation Center are required to carry General Liability Insurance for their group to ensure the safety and security of each individual inside of the facility. Renter's are required to provide the insurance certificate prior to the rental date or will not be able to utilize the facility.

General Liability Insurance Policy Requirements

Type of Liability: Commercial General Liability Insurance

Amount of Liability: 1,000,000 or greater

Policy Dates: Policy dates can include the date of your event or if the group plans to rent more frequently, can provide the policy for a period of time up to a year.

Additionally Insured: List the "Mesa Association of Sports for the Disabled" as Additionally Insured

Certificate Holder: List the following as a policy Certificate Holder.
Mesa Association of Sports for the Disabled
Broadway Recreation Center
59 East Broadway Road
Mesa, AZ 85210

Mail or fax the certificate to:

MASD
Attn: Lane Jeppesen
59 East Broadway Road
Mesa, AZ 85210

(480) 610-2257 fax