



**Part-Time Facility Supervisor  
Mesa Association of Sports for the Disabled (MASD)--Broadway Recreation Center**

**Salary Range: \$8.50 Hourly**

**About Us:**

The Broadway Recreation Center is owned by the City of Mesa and is operated by the Mesa Association of Sports for the Disabled (MASD). MASD is a non-profit organization dedicated to providing sports and recreation for people with all types of disability. The facility is utilized by the organization for weekly program practices as well as monthly competitions. When the facility is not being utilized by MASD or the City of Mesa, it is available to the community for rental of the space.

**About the Position:**

Supervise participants and spectators of the event in session in the gymnasium and activity room. Supervises the conduct of the participants; maintains discipline; enforces rules; resolves disciplinary problems; and inspects recreation equipment for proper working order and safety. Leads set up and take down of the equipment required for the rental including pulling out bleachers, set up of tables and chairs and set up of appropriate sound system or other equipment needs.

Scheduled hours vary from 8-30 hours a week and will include evening and weekend schedules.

**About the Qualifications:**

Minimum Qualification(s). Any combination of training, education, or experience equivalent to graduation from high school or GED.

Preferred/Desirable Qualification(s). Cardiopulmonary Resuscitation (CPR) and First Aid certification is preferred but not required. Experience in sports is preferred.

**Employment Application:**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ (Month/Day/Year) Gender: Male \_\_\_ Female\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Additional Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email address: \_\_\_\_\_



**Employment History**

**Present/Most Recent Employer**--Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Previous Employer**--Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Previous Employer**--Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Background Information**

Hobbies and Interests: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Education**

- |  |                               |
|--|-------------------------------|
| _____ High School Graduate or Equivalent | _____ Bachelor's Level Degree |
| _____ Trade/Technical School             | _____ Some Graduate School    |
| _____ Some College                       | _____ Master's Level Degree   |
| _____ 2-year College Degree              | _____ Doctorate               |

<b>Hours Earned</b>	<b>Date Graduated</b>	<b>Major</b>	<b>Name of School/College</b>	<b>State</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



**Criminal Convictions:**

Be very careful in completing this section as the organization will verify this information. MASD highly values integrity; it is essential that you be honest and truthful. The information disclosed will not necessarily bar you from further consideration.

Since your 18<sup>th</sup> birthday, have you been convicted (found guilty, plead guilty or no contest) of any criminal offense?

\_\_\_\_ No \_\_\_\_ Yes If yes, indicate Offense and Approximate Date (Month/Year) below. This includes any misdemeanors and felonies (i.e. assault, burglary, disorderly conduct, domestic violence, drug-related convictions, Driving Under the Influence (DUI); Driving While Intoxicated (DWI), failure to appear in court, larceny, shoplifting, trespassing, etc). Such convictions may have resulted in a fine(s), community service, probation or jail/prison time. Applicants are not required to report convictions that have been expunged or sealed by a court of law.

**Please return application to:**

Broadway Recreation Center  
Attn: Lane Jeppesen  
59 East Broadway Road  
Mesa, AZ 85210  
480-835-6273  
480-610-2257 Fax  
lane@mesadisabledsports.com